

To:  
Fachhochschule Erfurt  
- Studierendensekretariat –  
*Student Admissions Office*  
PF 45 01 55  
99051 Erfurt



## Application for a refund of fees

Last name, first name: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Amount paid: \_\_\_\_\_

Reason for refund: \_\_\_\_\_

Date of transaction: \_\_\_\_\_

Name of bank: \_\_\_\_\_

Account holder: \_\_\_\_\_

IBAN: \_\_\_\_\_

BIC: \_\_\_\_\_

\_\_\_\_\_  
Town/city, date

\_\_\_\_\_  
Signature

Cost centre: 19120299

Ledger account: 48630000

### Attachment

Proof that the applicant does not have possession of a semester ticket

### Calculation of the amount to be refunded (to be completed by the university)

Amount to be refunded: € \_\_\_\_\_

Reason: \_\_\_\_\_

*factually and arithmetically verified*

Date: \_\_\_\_\_