

## Application as an occasional student



FACHHOCHSCHULE  
ERFURT UNIVERSITY  
OF APPLIED SCIENCES

### Please tick as appropriate:

- for Winter Semester \_\_\_\_\_  
 for Summer Semester \_\_\_\_\_

Zentrum für studentische und akademische  
Angelegenheiten  
Centre for Student and Academic Affairs  
Altonaer Straße 25, 99085 Erfurt

Tel.: 0361 6700 111  
Email: [studierendenservice@fh-erfurt.de](mailto:studierendenservice@fh-erfurt.de)

### 1. Personal Details

Last name, first name	Date of birth	Place of birth	Gender <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> diverse
Address (street, house number, postcode, town/city)			Nationality
Telephone number	Email		
Degree course (including title of qualification and department)			
Town/city, date	Signature of applicant		

### Information:

- Applicants who wish to attend individual courses can apply to be admitted as occasional students in accordance with §77 of the Thuringian Higher Education Act (ThürHG), provided there is sufficient capacity (§14 of the Enrolment Regulations of the University of Applied Sciences Erfurt dated 11.09.2019)
- Admission is granted for the duration of one semester and can be extended for a further semester at a time.
- Occasional students may receive a certificate of attendance and – insofar as the regulations of the University of Applied Sciences provide for academic achievement in such courses – a confirmation of the success of their participation. **Occasional students are not entitled to take examinations.** A certificate of successful participation is not to be regarded as certification of examination results.
- **International applicants** should also submit proof of German language skills of at least level B2 with their application.
- The application must be submitted by **31 March** for the summer semester and by **30 September** for the winter semester.
- A fee is charged for occasional students in accordance with the fee schedule.
- The **fee for occasional students** at the University of Applied Sciences is €100
  - Recipient:** Fachhochschule Erfurt
  - IBAN:** DE 968 205 000 030 011 112 97
  - BIC:** HELADEF820
  - Amount:** €100.00
  - Reason for payment:** Gasthoerer; *your last name, your first name*
- After you have transferred the fee and submitted the application, an occasional student ID card will be issued.