

## Application for university transfer

in a Master's program



Please tick as appropriate:

- for Winter Semester \_\_\_\_\_  
 for Summer Semester \_\_\_\_\_

Zentrum für studentische und akademische  
Angelegenheiten  
Centre for Student and Academic Affairs  
Altonaer Straße 25, 99085 Erfurt

Tel.: 0361 6700-111  
Fax: 0361 6700-140

### 1. Personal Details

|   |               |                |   |
|---|---------------|----------------|---|
| Last name, first name                               | Date of birth | Place of birth | Gender<br><input type="checkbox"/> female <input type="checkbox"/> male<br><input type="checkbox"/> diverse |
| Address (street, house number, postcode, town/city) |               |                | Nationality   |
| Telephone number                                    |               | Email          |   |

### 2. Enrolment details

|  |  |
|--|--|
| Degree course  | Semester of study                            |
| University entrance qualification, e.g. A-levels, technical college, master craftsman or similar |  |
| Final grade of university entrance qualification   | Town/city and date of award of qualification |

### 3. Details of current degree course

|                                     |   |       |
|-------------------------------------|---|-------|
| Degree course                       | From                                    | until |
| University                          |   |       |
| Number of semesters already studied | Including semesters on leave of absence |       |

### 4. Details of Bachelor's degree

|                                     |   |       |
|-------------------------------------|---|-------|
| Degree course                       | From                                    | until |
| University                          |   |       |
| Number of semesters already studied | Including semesters on leave of absence |       |
| Final grade                         | Date of discharge                       |       |

**Declaration of consent:**

I am aware that information I provide will only be accepted if it is substantiated by **officially certified copies or the original documents**. I hereby certify that the information I have provided is, to the best of my knowledge, correct and complete. Any information supplied **negligently or wilfully incorrectly** will lead to exclusion from further participation in the application procedure or, if discovered after enrolment, to the revocation of enrolment.

The data you provide is used for the purposes of student and examination administration at the University of Applied Sciences Erfurt. Legal basis: current version of the Thuringian Higher Education Data Protection Ordinance (Thüringer Hochschul-Datenschutzverordnung).

|                 |                        |
|-----------------|------------------------|
|                 |                        |
| Town/city, date | Signature of applicant |

**Please submit the following with your application:**

1. Proof of university entrance qualification (copy of A-level or master craftsman's certificates, etc.)
2. Copy of discharge confirmation from all higher education institutions at which you were previously enrolled
3. Current certificate of enrolment
4. Transcript (list of grades and credit points)
5. Clearance certificate
6. Proof of English language proficiency at level C1 according to the Common European Framework of Reference for Languages (CEFR) or UniCert II in the degree program Master of International Social Work
7. Proof of English language proficiency at level B2 according to the Common European Framework of Reference for Languages (CEFR) or UniCert II in the degree programs Master of Business Management or Master of Finance and Accounting.