

Application

Notification of circumstances according to § 4 (3) of the Thuringian Higher Education Fees and Remuneration Act (ThürHGEG), **change of degree program, semesters of leave and semesters that are not to be counted towards the standard period of study.**



Centre for Student and Academic Affairs
Altonaer Straße 25, 99085 Erfurt

Tel. no.: 03616700111
Email: studierendenservice@fh-erfurt.de

1. Personal Details

Last name, first name		Date of birth
Address (street name, house no., postcode, town/city)		Student ID no.
Telephone no.	Email	

2. Application Details

Degree program (please state qualification and subject area)

The following circumstances are to be considered when determining the fee-free period of study:

Change of degree program (once, by the end of the second semester)

Enrolled (semester from.... until): _____

Degree program: _____

Change of program (semester from....): _____

Degree program: _____

Please enclose the relevant documents if the change of degree program did not take place at the University of Applied Sciences Erfurt.

Semester(s) of leave

Semester(s) of leave (please state semester and year): _____

Please enclose proof of leave(s) of absence if not taken from the University of Applied Sciences Erfurt. Please indicate the semesters in which the semesters of leave were taken.

I hereby certify that the information I have provided is correct and complete.

Town/city, date	Signature of applicant
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Note:

For students who are re-enrolling, the application must be submitted by the end of the deadline for re-enrolment. New students have to submit their application by the end of the enrolment period (see your Notification of Admission).