

## Application

for the extension of a deadline for a Bachelor's or Master's thesis



Zentrum für studentische und akademische  
Angelegenheiten  
*Centre for Student and Academic Affairs*  
Altonaer Straße 25, 99085 Erfurt

Email: [pruefungsamt@fh-erfurt.de](mailto:pruefungsamt@fh-erfurt.de)

Explanatory note to medical professionals:

If a student is unable to meet the deadline for health reasons and therefore applies for an extension (up to 4 weeks for a Bachelor's thesis and up to 6 weeks for a Master's thesis), they must promptly – i.e. within 3 days - give credible evidence of their illness to the appropriate examination board or Examinations Office in accordance with examination regulations. For this purpose, a medical certificate is required that shows how the illness affects the student's ability to conduct their studies.

Note: The medical certificate can be issued informally as long as it contains the following items or this form is filled out.

### This information is only to be filled out by the doctor's office

#### 1. Personal details of the person examined

Last name, first name	Date of birth
Street, house number	Postcode, town/city

#### 2. Statement of the medical professional

Based on my medical examination today, I believe that the patient's ability to work is significantly impaired. (Not being "on form", exam anxiety, stress, nervousness, mild concentration problems or chronic conditions, for example, are not considered impairments which justify withdrawal)

Duration of the illness:

from/on:                      up until and including:

Description of how the condition affects performance: (It is not necessary to specify the diagnosis; the Examinations Office must be able to determine from the description whether the candidate is unfit to take the examination)

Date, signature, stamp of the doctor's office

### The following details are only to be filled out by the student

Student ID number:	
Degree course	
First examiner	
Second examiner	
Deadline	
Town/city, date	Signature of applicant

### The following details are only to be filled out by the examination board

The application is granted, deadline extension of \_\_\_ days, new deadline: \_\_\_\_\_

The application is denied

Town/city, date	Signature of the Head of the Examination Board