

Application

for withdrawal from an examination due to illness



Zentrum für studentische und akademische
Angelegenheiten
Centre for Student and Academic Affairs
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Explanatory note to medical professionals:

If a student is unable to take part in an examination for health reasons and therefore submits an application for withdrawal with good cause, they must promptly - within 3 days - give credible evidence of the illness to the appropriate examination board or Examinations Office in accordance with examination regulations. For this purpose, a medical certificate is required that shows how the illness affects the student and allows the Examinations Office to assess the student's ability to take the examination.

Note: The medical certificate can be issued informally as long as it contains the following items or this form is filled out.

This information is only to be filled out by the doctor's office

1. Personal details of the person examined

Last name, first name	Date of birth
Street, house number	Postcode, town/city

2. Statement of the medical professional

Based on my medical examination today, I believe that the patient's ability to work is significantly impaired. (Not being "on form", exam anxiety, stress, nervousness, mild concentration problems or chronic conditions, for example, are not considered impairments which justify withdrawal)

Duration of the illness:

from/on: up until and including:

Description of how the condition affects performance: (It is not necessary to specify the diagnosis; the Examinations Office must be able to determine from the description whether the candidate is unfit to take the examination)

Date, signature, stamp of the doctor's office

The following details are only to be filled out by the student

Student ID number:	Degree course:	
Examination number:	Examiner:	Date of examination:
Town/city, date	Signature of applicant	